



Crisp Point Light Historical Society Volunteer Keepers Sign Up Procedure

- **Purpose**

The purpose of this procedure is to establish a fair and equitable means for all CPLHS Members to sign up to be volunteer keepers at the Crisp Point Lighthouse.

- **Procedure**

1. Prospective keepers must be members in good standing of CPLHS when scheduling time to be keepers and at the time you are keepers. Memberships may be processed at the same time as scheduling dates to be keepers. To renew or become a member of CPLHS, go to <http://www.crisppointlighthouse.org/member.html>. If any person has pleaded guilty to, pleaded no contest to, or has been convicted of any felony charges (except theft), that person shall be prohibited from being a volunteer lighthouse keeper. If any person has pleaded guilty to, pleaded no contest to, or has been convicted of any crime regarding theft, whether the charges are misdemeanor or felony in nature, that person shall be prohibited from being a volunteer keeper, at the discretion of the Board of Directors. Discretion of the Directors is to be guided by the following, but is not limited to the following: 1. Remoteness of event; 2. References from other volunteer organizations/people; 3. Relationship between crime and being a volunteer keeper; and 4. Perceived level of rehabilitation.
2. Reservations for the current year may be scheduled by contacting Bill Beasley (CPLHS Keeper Scheduler) at 989-859-1407 or brownsfan989@gmail.com. **Beginning November 1, reservations for the next year will be on a first come basis.** No reservations will be accepted prior to November 1, for the following year. Once a reservation has been assigned, no changes to the keepers or their assistant(s) may be made, without approval of the CPLHS Keeper Scheduler.
3. Check the online keeper calendar at: <http://www.localendar.com/public/crisppointlighthouse> to check for available dates. If an opening comes up that needs to be filled due to a cancellation, we will post it on our Facebook Group Page at <https://www.facebook.com/groups/crisppointlighthouse> and on the online keeper calendar. If you do not have internet access, then call Bill Beasley at 989-859-1407 for available dates.
4. There must be two adults but not more than four. All adults must be members of CPLHS and are considered keepers. Keep in mind you are representing CPLHS as volunteer keepers. You are encouraged to bring your children / grandchildren to share the experience with. You may schedule from one to five days. Incoming keepers are allowed to use the upper cement pad (incoming keepers pad) starting the day before their scheduled keeping date. It is strongly recommended that incoming keepers contact the outgoing keepers at the visitor center (906-658-3800) during normal business hours to coordinate arrivals and departures from Crisp Point, especially if campers are involved. Some of the county roads are very narrow! Keepers need to adhere to the posted Quiet Hours at the site.
5. Call or e-mail Bill Beasley at 989-859-1407 or brownsfan989@gmail.com to schedule your time (*e-mail is the preferred method and only call during normal business hours*) starting November 1 at 12:00 am. You must call or e-mail because only authorized people can update the online keeper calendar. Your membership status will be verified using the latest membership data file prior to being posted online.
6. The first initial and last name of all adults will be entered into the online calendar in order to keep track of who is scheduled. No other personal information will be posted online.